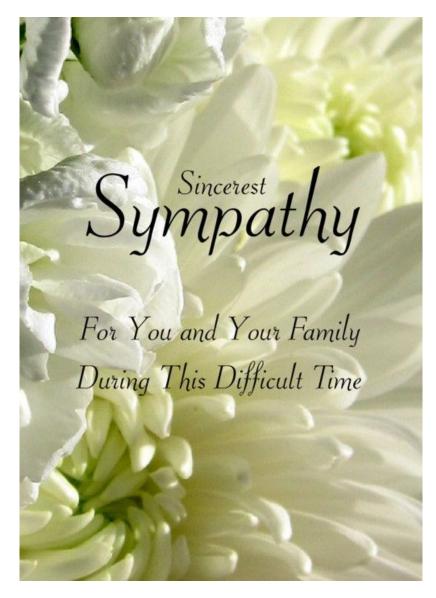


Funeral Planning Guide
Faith Lutheran Church L.C.M.C.

1611 41st Street, Moline, IL 61265 phone 309-762-2824 fax 309-762-6567 office@faithlcmc.org



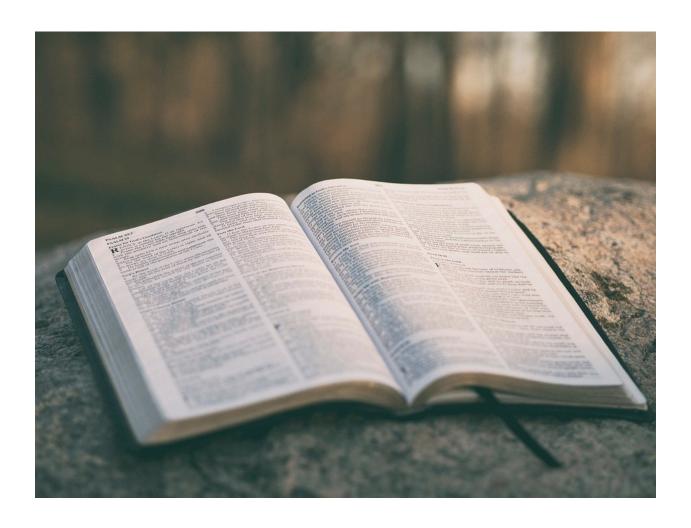
Our Sincerest Sympathy for You and Your Family,

Please do not hesitate to contact us during this difficult time. This is what we are here for, to assist you in any way we can even if it is a simple question. May you feel God's comfort and peace as you go through these next few days and weeks. Please know that we and our Faith Family will be praying for you.

In God's Peace,

Pastor Trisha, Nurse Barbara, and Lynn

Pastor Trisha: 309-235-0022 Parish Nurse: 309-738-4228 Admin. Asst.: 309-762-2824



Scripture

Reminding us of God's love and promises through His Word can bring great comfort. We encourage you to select three readings *(or more)* for the service.

Old Testament (1) New Testament (1) Gospel: Matthew, Mark, Luke or John (1)

You may choose from the passages on these next pages. You are welcome to choose other scripture passages. The readings listed here are suggestions and a good place to start.

Old Testament Readings

Psalm 23:1-6

A psalm of David.

¹The Lord is my shepherd, I shall not be in want. ²He makes me lie down in green pastures, he leads me beside quiet waters, ³he restores my soul. He guides me in paths of righteousness for his name's sake. ⁴Even though I walk through the valley of the shadow of death, I will fear no evil, for you are with me; your rod and your staff, they comfort me. ⁵You prepare a table before me in the presence of my enemies. You anoint my head with oil; my cup overflows. ⁶Surely goodness and love will follow me all the days of my life, and I will dwell in the house of the Lord forever.

Psalm 90:1-17

A prayer of Moses the man of God.

Lord, you have been our dwelling place throughout all generations. ²Before the mountains were born or you brought forth the earth and the world, from everlasting to everlasting you are God. ³You turn men back to dust, saying, "Return to dust, O sons of men." ⁴For a thousand years in your sight are like a day that has just gone by, or like a watch in the night. 5 You sweep men away in the sleep of death; they are like the new grass of the morning--6though in the morning it springs up new, by evening it is dry and withered. ⁷We are consumed by your anger and terrified by your indignation. 8 You have set our iniquities before you, our secret sins in the light of your presence. ⁹ All our days pass away under your wrath; we finish our years with a moan. 10 The length of our days is seventy years--or eighty, if we have the strength; yet their span is but trouble and sorrow, for they quickly pass, and we fly away. "Who knows the power of your anger? For your wrath is as great as the fear that is due you. ¹² Teach us to number our days aright, that we may gain a heart of wisdom. ¹³Relent, O Lord! How long will it be? Have compassion on your servants. 14 Satisfy us in the morning with your unfailing love, that we may sing for joy and be glad all our days. 15 Make us glad for as many days. as you have afflicted us, for as many years as we have seen trouble. 16 May your deeds be shown to your servants, your splendor to their children. ¹⁷ May the favor of the Lord our God rest upon us; establish the work of our hands for us--yes, establish the work of our hands.

Psalm 118:1-29

Give thanks to the Lord, for he is good; his love endures forever. ²Let Israel say: "His love endures forever." ³Let the house of Aaron say: "His love endures forever." ⁴Let those who fear the Lord say: "His love endures forever." ⁵In my anguish I cried to the Lord, and he answered by setting me free. ⁶The Lord is with me; I will not be afraid. What can man do to me? ⁷The Lord is with me; he is my helper. I will look in triumph on my enemies. ⁸It is better to take refuge in the Lord than to trust in man. ⁹It is better to take refuge in the Lord than to trust in princes. ¹⁰All the nations surrounded me, but in the name of the Lord I cut them off. ¹¹They sur-

rounded me on every side, but in the name of the Lord I cut them off. 12 They swarmed around me like bees, but they died out as quickly as burning thorns; in the name of the Lord I cut them off. 13 I was pushed back and about to fall, but the Lord helped me. 14The Lord is my strength and my song; he has become my salvation. ¹⁵Shouts of joy and victory resound in the tents of the righteous: "The Lord's right hand has done mighty things! 16 The Lord's right hand is lifted high; the Lord's right hand has done mighty things!" 17 I will not die but live, and will proclaim what the Lord has done. ¹⁸The Lord has chastened me severely, but he has not given me over to death. 19 Open for me the gates of righteousness; I will enter and give thanks to the Lord. 20 This is the gate of the Lord through which the righteous may enter. ²¹I will give you thanks, for you answered me; you have become my salvation. ²²The stone the builders rejected has become the capstone; ²³the Lord has done this, and it is marvelous in our eyes. ²⁴This is the day the Lord has made; let us rejoice and be glad in it. ²⁵O Lord, save us; O Lord, grant us success. ²⁶Blessed is he who comes in the name of the Lord. From the house of the Lord we bless you. ²⁷The Lord is God, and he has made his light shine upon us. With boughs in hand, join in the festal procession up to the horns of the altar. ²⁸ You are my God, and I will give you thanks; you are my God, and I will exalt you. ²⁹ Give thanks to the Lord, for he is good; his love endures forever.

Psalm 121:1-8

A song of ascents.

I lift up my eyes to the hills--where does my help come from? ²My help comes from the Lord, the Maker of heaven and earth. ³He will not let your foot slip--he who watches over you will not slumber; ⁴indeed, he who watches over Israel will neither slumber nor sleep. ⁵The Lord watches over you--the Lord is your shade at your right hand; ⁶the sun will not harm you by day, nor the moon by night. ⁷The Lord will keep you from all harm--he will watch over your life; ⁸the Lord will watch over your coming and going both now and forevermore.

Psalm 130:1-8

A song of ascents.

Out of the depths I cry to you, O Lord; ²O Lord, hear my voice. Let your ears be attentive to my cry for mercy. ³If you, O Lord, kept a record of sins, O Lord, who could stand? ⁴But with you there is forgiveness; therefore you are feared. ⁵I wait for the Lord, my soul waits, and in his word I put my hope. ⁶My soul waits for the Lord more than watchmen wait for the morning, more than watchmen wait for the morning. ⁷O Israel, put your hope in the Lord, for with the Lord is unfailing love and with him is full redemption. ⁸He himself will redeem Israel from all their sins.

Psalm 143:1-12

A psalm of David.

O Lord, hear my prayer, listen to my cry for mercy; in your faithfulness and right-eousness come to my relief. ²Do not bring your servant into judgment, for no one living is righteous before you. ³The enemy pursues me, he crushes me to the

ground; he makes me dwell in darkness like those long dead. ⁴So my spirit grows faint within me; my heart within me is dismayed. ⁵I remember the days of long ago; I meditate on all your works and consider what your hands have done. ⁶I spread out my hands to you; my soul thirsts for you like a parched land. Selah ⁷ Answer me quickly, O Lord; my spirit fails. Do not hide your face from me or I will be like those who go down to the pit. ⁸Let the morning bring me word of your unfailing love, for I have put my trust in you. Show me the way I should go, for to you I lift up my soul. ⁹Rescue me from my enemies, O Lord, for I hide myself in you. ¹⁰Teach me to do your will, for you are my God; may your good Spirit lead me on level ground. ¹¹For your name's sake, O Lord, preserve my life; in your right-eousness, bring me out of trouble. ¹²In your unfailing love, silence my enemies; destroy all my foes, for I am your servant.

Isaiah 25:6-9

On this mountain the Lord Almighty will prepare a feast of rich food for all peoples, a banquet of aged wine--the best of meats and the finest of wines. ⁷On this mountain he will destroy the shroud that enfolds all peoples, the sheet that covers all nations; ⁸he will swallow up death forever. The Sovereign Lord will wipe away the tears from all faces; he will remove the disgrace of his people from all the earth. The Lord has spoken. ⁹In that day they will say, "Surely this is our God; we trusted in him, and he saved us. This is the Lord, we trusted in him; let us rejoice and be glad in his salvation."

Isaiah 61:1-3

The Spirit of the Sovereign Lord is on me, because the Lord has anointed me to preach good news to the poor. He has sent me to bind up the brokenhearted, to proclaim freedom for the captives and release from darkness for the prisoners, ² to proclaim the year of the Lord's favor and the day of vengeance of our God, to comfort all who mourn, ³ and provide for those who grieve in Zion--to bestow on them a crown of beauty instead of ashes, the oil of gladness in-stead of mourning, and a garment of praise instead of a spirit of despair. They will be called oaks of righteousness, a planting of the Lord for the display of his splendor.

Lament. 3:22-26

Because of the Lord's great love we are not consumed, for his compassions never fail. ²³They are new every morning; great is your faithfulness. ²⁴I say to myself, "The Lord is my portion; therefore I will wait for him." ²⁵The Lord is good to those whose hope is in him, to the one who seeks him; ²⁶it is good to wait quietly for the salvation of the Lord.

Lament. 3:31-33

For men are not cast off by the Lord forever. ³²Though he brings grief, he will show com-passion, so great is his unfailing love. ³³For he does not willingly bring affliction or grief to the children of men.

Job 19:23-27

"Oh, that my words were recorded, that they were written on a scroll, ²⁴that they were in-scribed with an iron tool on lead, or engraved in rock forever! ²⁵I know that my Redeemer lives, and that in the end he will stand upon the earth. ²⁶And after my skin has been destroyed, yet in my flesh I will see God; ²⁷I myself will see

him with my own eyes--I, and not another. How my heart yearns within me!"

Joshua 1:1-9

After the death of Moses the servant of the Lord, the Lord said to Joshua son of Nun, Moses' aide: ²"Moses my servant is dead. Now then, you and all these people, get ready to cross the Jordan River into the land I am about to give to them--to the Israelites. ³I will give you every place where you set your foot, as I promised Moses. ⁴Your territory will extend from the desert to Lebanon, and from the great river, the Euphrates--all the Hittite country--to the Great Sea on the west. 5 No one will be able to stand up against you all the days of your life. As I was with Moses, so I will be with you; I will never leave you nor forsake you. 6"Be strong and courageous, because you will lead these people to inherit the land I swore to their forefathers to give them. ⁷Be strong and very courageous. Be careful to obey all the law my servant Moses gave you; do not turn from it to the right or to the left, that you may be successful wherever you go. 8 Do not let this Book of the Law depart from your mouth; meditate on it day and night, so that you may be careful to do everything written in it. Then you will be prosperous and successful. ⁹ Have I not commanded you? Be strong and courageous. Do not be terrified; do not be discouraged, for the Lord your God will be with you wherever you go."

New Testament Readings

Romans 5:1-11

Therefore, since we have been justified through faith, we have peace with God through our Lord Jesus Christ, ²through whom we have gained access by faith into this grace in which we now stand. And we rejoice in the hope of the glory of God. ³ Not only so, but we also rejoice in our sufferings, because we know that suffering produces perseverance; ⁴perseverance, character; and character, hope. ⁵ And hope does not disappoint us, because God has poured out his love into our hearts by the Holy Spirit, whom he has given us. ⁶You see, at just the right time. when we were still powerless, Christ died for the ungodly. ⁷Very rarely will anyone die for a righteous man, though for a good man someone might possibly dare to die. 8 But God demonstrates his own love for us in this: While we were still sinners, Christ died for us. ⁹Since we have now been justified by his blood, how much more shall we be saved from God's wrath through him! ¹⁰ For if, when we were God's enemies, we were reconciled to him through the death of his Son, how much more, having been reconciled, shall we be saved through his life! 11 Not only is this so, but we also rejoice in God through our Lord Jesus Christ, through whom we have now received reconciliation.

Romans 5:17-21

For if, by the trespass of the one man, death reigned through that one man, how much more will those who receive God's abundant provision of grace and of the gift of righteousness reign in life through the one man, Jesus Christ. ¹⁸Consequently, just as the result of one trespass was condemnation for all men, so also the result of one act of righteousness was justification that brings life for all men. ¹⁹For just as through the disobedience of the one man the many were made sinners, so also through the obedience of the one man the many will be made righteous. ²⁰The law was added so that the trespass might increase. But where sin increased, grace increased all the more, ²¹so that, just as sin reigned in death, so also grace might reign through righteousness to bring eternal life through Jesus Christ our Lord.

Romans 8:31-35, 37-39

What, then, shall we say in response to this? If God is for us, who can be against us? ³²He who did not spare his own Son, but gave him up for us all--how will he not also, along with him, graciously give us all things? ³³Who will bring any charge against those whom God has chosen? It is God who justifies. ³⁴Who is he that condemns? Christ Jesus, who died--more than that, who was raised to life--is at the right hand of God and is also interceding for us. ³⁵Who shall separate us from the love of Christ? Shall trouble or hardship or persecution or famine or nakedness or danger or sword?

No, in all these things we are more than conquerors through him who loved us. ³⁸ For I am convinced that neither death nor life, neither angels nor demons, neither the present nor the future, nor any powers, ³⁹ neither height nor depth, nor anything else in all creation, will be able to separate us from the love of God that is in Christ Jesus our Lord.

Romans 14:7-9

For none of us lives to himself alone and none of us dies to himself alone. ⁸ If we live, we live to the Lord; and if we die, we die to the Lord. So, whether we live or die, we belong to the Lord. ⁹ For this very reason, Christ died and returned to life so that he might be the Lord of both the dead and the living.

1 Corinthians 15:12-26

But if it is preached that Christ has been raised from the dead, how can some of you say that there is no resurrection of the dead? ¹³ If there is no resurrection of the dead, then not even Christ has been raised. 14 And if Christ has not been raised, our preaching is useless and so is your faith. ¹⁵ More than that, we are then found to be false witnesses about God, for we have testified about God that he raised Christ from the dead. But he did not raise him if in fact the dead are not raised. ¹⁶ For if the dead are not raised, then Christ has not been raised either. ¹⁷ And if Christ has not been raised, your faith is futile; you are still in your sins. 18 Then those also who have fallen asleep in Christ are lost. 19 If only for this life we have hope in Christ, we are to be pitied more than all men. ²⁰But Christ has indeed been raised from the dead, the first fruits of those who have fallen asleep. 21 For since death came through a man, the resurrection of the dead comes also through a man. ²² For as in Adam all die, so in Christ all will be made alive. ²³ But each in his own turn: Christ, the first fruits; then, when he comes, those who belong to him. ²⁴Then the end will come, when he hands over the kingdom to God the Father after he has destroyed all dominion, authority and power. ²⁵For he must reign until he has put all his enemies under his feet. ²⁶The last enemy to be destroyed is death.

1 Peter 1:3-9

Praise be to the God and Father of our Lord Jesus Christ! In his great mercy he has given us new birth into a living hope through the resurrection of Jesus Christ from the dead, ⁴ and into an inheritance that can never perish, spoil or fade--kept in heaven for you, ⁵ who through faith are shielded by God's power until the coming of the salvation that is ready to be revealed in the last time. ⁶ In this you greatly rejoice, though now for a little while you may have had to suffer grief in all kinds of trials. ⁷ These have come so that your faith--of greater worth than gold, which perishes even though refined by fire--may be proved genuine and may result in praise, glory and honor when Jesus Christ is revealed. ⁸ Though you have not seen him, you love him; and even though you do not see him now, you believe in him and are filled with an inexpressible and glorious joy, ⁹ for you are receiving the goal of your faith, the salvation of your souls.

1 John 3:1-2

How great is the love the Father has lavished on us, that we should be called children of God! And that is what we are! The reason the world does not know us is that it did not know him. ² Dear friends, now we are children of God, and what we will be has not yet been made known. But we know that when he appears, we shall be like him, for we shall see him as he is.

Revelations 14:13

Then I heard a voice from heaven say, "Write: Blessed are the dead who die in the Lord from now on." "Yes," says the Spirit, "they will rest from their labor, for their deeds will follow them."

Gospel Readings

Matthew 25:1-13

"At that time the kingdom of heaven will be like ten virgins who took their lamps and went out to meet the bridegroom. ² Five of them were foolish and five were wise. ³ The foolish ones took their lamps but did not take any oil with them. ⁴ The wise, however, took oil in jars along with their lamps. ⁵ The bridegroom was a long time in coming, and they all became drowsy and fell asleep. ⁶ "At midnight the cry rang out: 'Here's the bridegroom! Come out to meet him!' ⁷ "Then all the virgins woke up and trimmed their lamps. ⁸ The foolish ones said to the wise, 'Give us some of your oil; our lamps are going out.' ⁹ " 'No,' they replied, 'there may not be enough for both us and you. Instead, go to those who sell oil and buy some for yourselves.' ¹⁰ "But while they were on their way to buy the oil, the bridegroom arrived. The virgins who were ready went in with him to the wedding banquet. And the door was shut. ¹¹ "Later the others also came. 'Sir! Sir!' they said. 'Open the door for us!' ¹² "But he replied, 'I tell you the truth, I don't know you.' ¹³ "Therefore keep watch, because you do not know the day or the hour.

Matthew 11:25-30

At that time Jesus said, "I praise you, Father, Lord of heaven and earth, because you have hidden these things from the wise and learned, and revealed them to little children. ²⁶Yes, Father, for this was your good pleasure. ²⁷ "All things have been committed to me by my Father. No one knows the Son except the Father, and no one knows the Father except the Son and those to whom the Son chooses to reveal him. ²⁸ "Come to me, all you who are weary and burdened, and I will give you rest. ²⁹ Take my yoke upon you and learn from me, for I am gentle and humble in heart, and you will find rest for your souls. ³⁰ For my yoke is easy and my burden is light."

Luke 12:35-40

"Be dressed ready for service and keep your lamps burning, ³⁶ like men waiting for their master to return from a wedding banquet, so that when he comes and knocks they can immediately open the door for him. ³⁷ It will be good for those servants whose master finds them watching when he comes. I tell you the truth, he will dress himself to serve, will have them recline at the table and will come and wait on them. ³⁸ It will be good for those servants whose master finds them ready, even if he comes in the second or third watch of the night. ³⁹ But understand this: If the owner of the house had known at what hour the thief was coming, he would not have let his house be broken into. ⁴⁰ You also must be ready, because the Son of Man will come at an hour when you do not expect him."

John 4:7-26

When a Samaritan woman came to draw water, Jesus said to her, "Will you give me a drink?" ⁸ (His disciples had gone into the town to buy food.) ⁹The Samaritan woman said to him, "You are a Jew and I am a Samaritan woman. How can you ask me for a drink?" (For Jews do not associate with Samaritans.) ¹⁰Jesus answered her, "If you knew the gift of God and who it is that asks you for a drink, you would have asked him and he would have given you living water." ¹¹ "Sir," the woman said, "you have nothing to draw with and the well is deep. Where can you get this living water? ¹²Are you greater than our father Jacob, who gave us the well and drank from it himself, as did also his sons and his flocks and herds?" ¹³ Jesus answered, "Everyone who drinks this water will be thirsty again, ¹⁴ but whoever drinks the water I give him will never thirst. Indeed, the water I give him will become in him a

spring of water welling up to eternal life." ¹⁵The woman said to him, "Sir, give me this water so that I won't get thirsty and have to keep coming here to draw water." ¹⁶He told her, "Go, call your husband and come back." ¹⁷"I have no husband," she replied. Jesus said to her, "You are right when you say you have no husband. ¹⁸The fact is, you have had five husbands, and the man you now have is not your husband. What you have just said is quite true." ¹⁹"Sir," the woman said, "I can see that you are a prophet. ²⁰Our fathers worshiped on this mountain, but you Jews claim that the place where we must worship is in Jerusalem." ²¹Jesus declared, "Believe me, woman, a time is coming when you will worship the Father neither on this mountain nor in Jerusalem. ²²You Samaritans worship what you do not know; we worship what we do know, for salvation is from the Jews. ²³Yet a time is coming and has now come when the true worshipers will worship the Father in spirit and truth, for they are the kind of worshipers the Father seeks. ²⁴God is spirit, and his worshipers must worship in spirit and in truth." ²⁵The woman said, "I know that Messiah" (called Christ) "is coming. When he comes, he will explain everything to us." ²⁶Then Jesus declared, "I who speak to you am he."

John 5:24-29

"I tell you the truth, whoever hears my word and believes him who sent me has eternal life and will not be condemned; he has crossed over from death to life. ²⁵I tell you the truth, a time is coming and has now come when the dead will hear the voice of the Son of God and those who hear will live. ²⁶For as the Father has life in himself, so he has granted the Son to have life in himself. ²⁷And he has given him authority to judge because he is the Son of Man. ²⁸"Do not be amazed at this, for a time is coming when all who are in their graves will hear his voice ²⁹ and come out--those who have done good will rise to live, and those who have done evil will rise to be condemned."

John 6:37-40

"All that the Father gives me will come to me, and whoever comes to me I will never drive away. ³⁸ For I have come down from heaven not to do my will but to do the will of him who sent me. ³⁹ And this is the will of him who sent me, that I shall lose none of all that he has given me, but raise them up at the last day. ⁴⁰ For my Father's will is that everyone who looks to the Son and believes in him shall have eternal life, and I will raise him up at the last day."

John 11:21-27

"Lord," Martha said to Jesus, "if you had been here, my brother would not have died. ²² But I know that even now God will give you whatever you ask." ²³ Jesus said to her, "Your brother will rise again." ²⁴ Martha answered, "I know he will rise again in the resurrection at the last day." ²⁵ Jesus said to her, "I am the resurrection and the life. He who believes in me will live, even though he dies; ²⁶ and whoever lives and believes in me will never die. Do you believe this?" ²⁷ "Yes, Lord," she told him, "I believe that you are the Christ, the Son of God, who was to come into the world."

John 14:1-7

¹"Do not let your hearts be troubled. Trust in God; trust also in Me. ²In My Father's house are many rooms; if it were not so, I would have told you. I am going there to prepare a place for you. ³And if I go and prepare a place for you, I will come back and take you to be with Me that you also may be where I am. ⁴You know the way to the place where I am going." ⁵Thomas said to Him, "Lord, we don't know where You are going, so how can we know the way?" ⁶Jesus answered, "I am the Way and the Truth and the Life. No one comes to the Father except through Me." ⁷If you really know Me, you will know My Father as well. From now on, you do know Him and have seen Him."

Hymns

Martin Luther claimed the importance of singing of hymns was second only to the Word of God. The singing of hymns enables a funeral service to be a time of worship and participation for those who need healing. A list of suggestion is on the next page. Please choose 3 or more hymns from this list. Other

music is welcome too. We can help arrange soloist, musicians etc. if you would like.



Hymn Suggestions

Please select three or more hymns. The congregation may sing them and consider having one or more be a solo or other special music. This list is not exhaustive, but a place to begin.

Amazing Grace
Be Thou My Vision
Beautiful Savior
Borning Cry
Come Thy Fount
Faith of Our Fathers
He Leadeth Me
Here I Am Lord
Holy, Holy, Holy
How Great Thou Art
I Love to Tell the Story

In the Garden
Jesus Loves Me
Lead on O King Eternal
Lord's Prayer
My Hope is Built
O, Master Let Me Walk with You
On Eagles Wings
Rock of Ages
What a Friend We Have in Jesus

Costs (if applicable)

The Church

- Members are not charged for the use of the building, including visitations and funeral services.
- Non-members are asked to donate \$100 for building use, including visitations and funeral services.

The Funeral Luncheon

- Funeral luncheons catered thru Faith Lutheran's caterer or any HyVee Store will allow the committee to assist with menu choices and help facilitate payment if needed. Menus and prices are available for both. Other caterers or restaurant choices will be up to the family to arrange, have delivered and paid for. (no menus or prices will be available thru our committee)
- Families are responsible for the cost of the catered food items. This could be handled at the time of ordering or upon delivery.
- All families are also asked to pay a minimum of \$50 to the church to cover the cost of luncheon tableware.
- Families may order as desired and arrange for delivery at least one hour prior to the start of the funeral service. If the family wishes assistance, a committee member will help with menu choices and quantities as needed.
- Estimated luncheon attendance numbers should be relayed to Barb Marlin or a committee member to facilitate setup and serving help.
- A family member should be designated as the contact person RE luncheon decisions. These decisions should be relayed to Doris Swinburn at 309-230-4199 or Sandy Perry at 309-762-6563.
- The committee will provide water, coffee, hot tea, ice tea and lemonade for luncheons.
- The committee will arrange for the room setup, food and beverage serving.

Music

- The organist and musicians such as a soloist should be compensated fairly for their services. Usually this is paid through the funeral home providing the service.
- The Organist honorarium is \$100, accompaniment with a soloist is \$125.
- Soloist honorarium is \$75.00
- Sound booth staff honorarium is \$50 per person
- Funeral Coordinator honorarium is \$150

Pastor

• An honorarium to the pastor of \$200 for pastoral services is customary. This is also paid thru the funeral home providing the service.

Procedures at Faith Lutheran Church

The pastor and worship assistants will work closely with the funeral home providing the service to the family. Funeral homes are to respect and honor these policies by sharing them with families or allowing the pastor to do so at the time of planning arrangements.

The casket can be brought into the church entry way prior to the service for viewing. The casket then will be closed 10 to 15 minutes before the service and prepared to be used in the processional, and then placed in the front of the sanctuary. At this time sanctuary candles can be lit.

The immediate family is to be escorted into the lounge/Prayer room for prayer with the pastor before the service.

The family will process in with the casket during the opening hymn.

At the end of the service, the family can recess during the recessional hymn and follow the casket to the hearse.

Meal is to begin when the family is present. If the family goes to the cemetery for the committal, the meal is not to be served until they return. The presiding pastor will give a meal prayer and instructions as to how the meal will be served.

Flowers are appreciated and welcomed to be left for weekly worship services.

Planning Worksheet

*This form should be filled out with the help of the officiating pastor.

Celebration of life for		
Birth date	Date of death	Church affiliation
Family contact		Phone
Address		
Funeral home		Phone
Visitation Date & Time		Visitation Location
Service Date & Time		Service Location
Committal Date & Time		Committal Location
Sharing of Story (Circle one)	Yes No	o Maybe
Names of those Sharing		
Scripture reading		
Scripture reading		
Scripture reading		
Other readings		
Reader(s)		
Organist/Pianist		Phone
Song/Hymn(s)		
Song/Hymn(s)		
Song/Hymn(s)		
Soloist		Phone
Song(s)		
Song(s)		
Other Participants		
Choice of Bulletin Cover: 1 st choice	9	
2 nd choic	e	
Additional Comments:		

Special Requests if Available (Please check those that apply): o Special Music _____ o Video/PowerPoint o Bag Pipes _____ o White Dove Release **o** Choir o Brick for Walkway _____ o Memorial Gift or Bequest Designations _____ o Nurses Honor Guard _____ o Military/Veteran _____ Other: For Office Use Only To be filled out by the Pastor or staff member. Birthdate_____ Date of death _____ Date/Time of Service _____ Fellowship Meal at Faith: Yes No Maybe Number of People _____ Time _____ Served by Funeral Team: Yes No Maybe Estimated number in attendance: For service ______ For Visitation: _____ For Bulletins _____ Bulletin Cover 1 & 2 Contact Funeral Team Chair _____ Officiant ______ Phone _____ Sermon Title Visitation location ______ Time _____ Time _____ Service location _____ Date _____ Time _____ Organist/Pianist _____ Sound Board _____

Service Planning Form

*Please return this sheet to the pastor as soon as completed.

1.	What would you like others to remember a	bout your loved one's life?
2.	What would you like to be shared with fam	ily and friends?
3.	What are some significant events in your lo	ved one's life?
4.	Can you think of a funny story about your lo	oved one ?
5.	Hymns/Songs they liked:	
	1 3	
	2 4	

6.	Their favorite Scripture (Please select 3 readings, one from Old Testament, one from New Testament, and one from the Gospel
	Old Testament or Psalm reading /+ why:
	New Testament reading /+ why:
	Gospel lesson /+ why:
7.	What is one of their favorite Bible stories?
8.	Are there any other special things you would like included in the service?
9.	Will anyone be sharing stories during the service?